

**INTERAGENCY COORDINATING COUNCIL
COMMITTEE MEETING NOTES**

COMMITTEE: Quality Service Delivery Systems

RECORDER: Angela McGuire **DATE:** May 19, 2005

COMMITTEE MEMBERS

PRESENT: Beverley Morgan-Sandoz, Linda Landry, Fran Chasen, Lois Pastore, Ed Foulks, Susan Grahams, Kris Pilkington, Bob Evans, Kate Warren, Julie Woods, Wanda Davis, Letha Sellars

GUESTS: Marcia Moore, Taleshia Andrews, Joi Dickerson

STAFF: Angela McGuire WestEd/CPEI

DDS LIAISONS: Dennis Self

ABSENT: Ruth Cook, Diane Kellegrew, James Cleveland, Marie Kanne Poulsen, Jim Bellotti, Brigitte Ammons, Virginia Reynolds,

AGENDA

- I. INTRODUCTIONS AND WELCOME TO NEW MEMBERS
- II. AGENDA REVIEW
 - A. Fran Chasen asked if monitoring activities could be added as a standing item on the agenda. Dennis Self suggested that monitoring reports could be submitted to committee ahead of time in future. Committee added item today and will continue to include it in future.
 - B. Beverly Morgan-Sandoz asked if Linda Landry and Hallie Morrow would be providing follow-up to presentation from November. Committee members suggested that we request a joint meeting with ISHC for report back from Hallie Morrow on children under 3 served by CCS. Fran suggested that the topic be expanded to include services for children under managed care.
 - C. Lois Pastore asked about the inclusion of program and personnel development as a regular information item on the committee agenda. Committee members indicated that this area would receive further discussion within the priority areas.
- III. REVIEW AND APPROVAL OF MINUTES
 - A. Minutes from Feb 2005 committee meeting were reviewed, revised and approved.
- IV. CHAIR'S REPORT

- A. Beverley Morgan-Sandoz reported in Marie's absence. A representative from the committee is needed to participate in the June 8 Interim Executive Committee meeting in Sacramento, as Marie will be unable to attend. Fran Chasen volunteered to participate with Beverley Morgan-Sandoz.
- B. Beverley asked Lois Pastore to present the committee report at the ICC meeting tomorrow, as Beverley will be absent.

V. COMMITTEE ACTIVITIES

- A. Membership- no discussion
- B. Address Recommendations and Action Plans- IFSP (QSDS is lead)
 - 1. Committee reviewed draft recommendations and changes proposed by Executive Committee. Language was clarified and consensus assured.
 - 2. Committee recommends that the detailed background documents be submitted/attached to minimal draft recommendations being carried forward to the June meeting.
 - 3. For IFSP recommendation #3, Linda Landry and Kate Warren will edit for clarity and submit to Angela.
- C. Other priority areas
 - 1. Meeting on June 8 will address overlap of committee interest and work on all priority areas.

VI. DISCUSSION OF OTHER COMMITTEE ISSUES

- A. Report from Monitoring Unit- Dennis Self reported that in future he can bring copies of monitoring reports, with 'executive summaries' to guide discussion. Summary will include significant findings for individual RC areas as well as whether these findings indicate a trend. Committee would also like report on due process activities. Committee can then discuss and suggest strategies for addressing findings/due process issues. In reference to the most recent monitoring visit, Dennis reported the following:
 - Harbor RC was very welcoming and cooperative;
 - Collaboration with Long Beach LEA (LEAPS autism program) is commendable;
 - Language in vendor contracts requires at least 50% typically developing children must be participating in their programs (natural environments);
 - IFSP form is narrative, making required elements/components difficult to identify.
- B. Program and personnel standards is an item that the committee wants to preserve for regular discussion.

VII. ACTION AND RECOMMENDATIONS

- A. *For IFSP recommendation #3, Linda Landry and Kate Warren will edit for clarity and submit to Angela.*
- B. *The following items will be added to the committee agenda as standing items, in future*
 - *Report on Monitoring and Due Process Activity*
 - *Program and Personnel Standards*
- C. *As follow-up to November presentation, an invitation to a joint meeting to discuss children 0-3 served by CCS and managed care will be issued to the ISH Committee and Hallie Morrow. (Invitation from Chairs or from staff?)*
- D. *Angela will update and submit recommendations for approval by the co-chairs.*
- E. *Linda Landry and Kate Warren will refine recommendation #3 and submit to Angela by 5/25.*
- F. *Angela will submit revised recommendations to DDS before 5/27/05.*

VIII. NEXT MEETING